



The Summer SPIN

The SFSP Checklist Forms

The checklist forms have been finalized and approved for use. These are available in CNIPS on the checklist in the application. These should be printed off to be completed and then scanned into a pdf format and uploaded into the CNIPS program for submission.

Private non-profit sponsors will notice a new viability, capability and accountability checklist item. This is to accommodate all of the requirements for additional information that State Agencies must use to determine if the organization is capable of running the SFSP program

The civil rights pre-award questionnaire has also been changed to include all federal requirements of applying organizations.

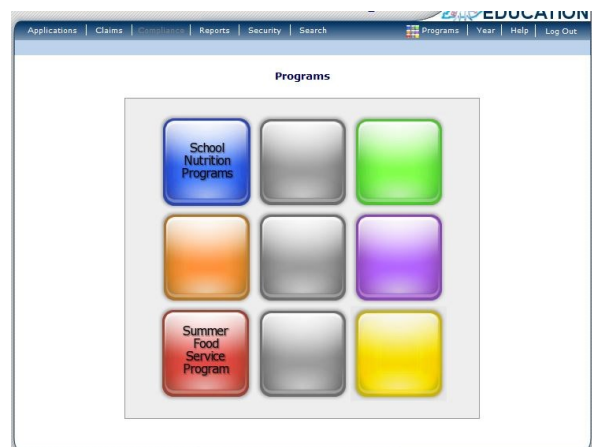
CNIPS SFSP Application Access

Sponsors who participate in more than one Child Nutrition Program should see the Program page after they login the CNIPS. Here they will choose the program they are wanting to access. Sponsors who only participate in SFSP will not see this screen.

If a NSLP or CACFP sponsors does not see the program screen to access SFSP in CNIPS, it has been requested that the following information be emailed to michael.sullivan@education.ky.gov :

- Sponsors Name
- CNIPS Number
- Username of the individual(s) that need access

Please note that access is limited to two individuals



The online training modules are ready for Sponsors!

Thanks for everyone's patience in the release of the online training modules for SFSP. The information sponsors will receive through the online training modules is the same information that sponsors who attended a live training session received. Once sponsors have completed all of the training modules, they should complete the post test and sign the certification for training and send that into the SFSP mailbox on our website or you can email it directly to kdesumme@education.ky.gov

Questions may sent to the SFSP mailbox on our website or emailed directly with the same email address that post test are submitted.



Contact Us!

Sponsors will no longer be assigned to a specific consultant, currently, sponsors should contact the following individuals:

- General program questions:

Cathy Gallagher:	Cathy.Gallagher@education.ky.gov
Jennifer Langfels:	Jennifer.langfels@education.ky.gov
SFSP Mailbox:	kdesumme@education.ky.gov



- Technical questions for completing the application and troubleshooting issues in submitting the application in CNIPS:

Cathy Gallagher:	Cathy.Gallagher@education.ky.gov
Jennifer Langfels:	Jennifer.langfels@education.ky.gov

- Each application will be assigned to a SCN support staff for the initial approval and approval of updates once they are submitted. Responses to any communication received during the application approval should be directed to the person that contacted you. Once the application is approved they will no longer be assigned to that application and questions should be directed as indicated above.
- On our Summer website, you can click on the "Contact Us" statement to link to the summer email Address.

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